



PARENT/GUARDIAN CONSENT TO THE RECEIPT OF SPECIAL EDUCATION AND CORRESPONDENCE ELECTRONICALLY 2023-24

Roots Charter High School offers parents and/or guardians of enrolled students with special education services the option to receive special education documents and correspondence electronically via email. Roots Charter High School also collaborates with contracted Related Service Specialists (Psychologists, Speech Language Pathologists, Occupational Therapists, Physical Therapists, etc.). We will need to share your child's information and/or documents relating to Special Education Services with these specialists. Special Education documents that may be sent home, or shared with Related Service Providers, electronically include, but are not limited to the following:

- Procedural Safeguards
- Notice of Meeting
- Consent for Evaluation
- Amendment to the IEP
- Eligibility Proposed Draft
- Progress Reports
- Behavior Intervention Plan (BIP)
- Extended School Year (ESY) Determination
- Prior Written Notice of Refusal of Services
- Copies of Special Education Testing
- IEP Proposed Draft & Final Copy (including, but not limited to):
 - Present levels of academic achievement and functional performance (PLAAFP)
 - Services
 - Accommodations
 - Testing
 - Transition Forms

All electronic correspondence is confidential and contains the following notice:

"This electronic mail transmission is intended only for the personal and confidential use of the recipient(s) designated above. It may contain a confidential communication and may therefore be legally privileged. If you are not the intended recipient of this communication (or an agent responsible for delivering it to the intended recipient), you are hereby notified that any unauthorized review, disclosure, or use of the information contained herein is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy all copies for the original message and any attachments. Thank you."

Parent/Guardian

By signing, I agree to give Roots Charter High School consent to send and receive special education documents and correspondence electronically via email. By signing, I request that Roots Charter High School Special Education Department correspond with me via email. I understand that emails sent to me may contain personal student information regarding my child. I further understand that unencrypted (unsecured) e-mail and email attachments are not secure and may be viewed by others. I agree to hold harmless Roots Charter High School from any and all liability arising from the transmission of unencrypted email correspondence and attachments. This waiver will remain in force until revoked. It may be revoked in writing at any time.

By not signing, I do not give Roots Charter High School permission to send and receive special education documents and correspondence electronically via email of Parent/Guardian. I further understand that I will need to pick up at the school any said correspondence and/or it may be sent home via my student in a physical copy to be signed and returned if needed.

(Select the Decline and continue link below to continue without signing.)